



NORTHOLT
HIGH SCHOOL

Committed to excellence

Arrangements for Free School Meal subsidy

Where students are entitled to Free School meals, the following procedures will apply.

- The FSM allowance is allocated to the pupil's account on the day before it is needed. It will show as a credit on the account at that time, but it cannot be accessed/used until 11.30am the following day.
- Therefore, as it does not become active until **11.30am on the actual day for which the allowance is intended**, any purchases before that time, e.g. break time, will not be charged to the Free School Meal allowance – the cost of those purchases will need to be met by 'top-ups' credited to the pupil's account by his/her parents. If there is no credit made by the parents and it is before 11.30am, no purchase will be possible, even if the Free School Meal credit is showing in the account.
- The Free School Meal allowance for that day remains active from 11.30am to 2.30pm. Any Free School Meal allowance remaining after 2.30pm will be lost.